



Classroom Award Application 2026

DEADLINE

October 31st, 2026

GRANT AMOUNT

up to \$500

Traveling Light Foundation (TLF) is committed to empowering individuals by providing inspiring educational opportunities that nurture their passions. Our mission is to ignite a lifelong joy of learning. We are grateful for the opportunity to support all McMinnville students and learners in their education and growth. TLF deeply respects educators and their role in enlightening and inspiring student learners, and recognize that McMinnville has diligent, devoted, and kindhearted educators in all sectors. McMinnville educators are outstanding professionals dedicated to its unique and brilliant students and families. We are proud to support McMinnville educators in offering the TLF Classroom Award.

01

Applicant Information

Project Title:

Contact Person:

Position Title:

Work Phone:

Cell Phone:

Email:

Other Applicants:

School/ Learning Environment Name:

Students Served (include number of students and any other descriptors as applicable):

Grade Level(s):

Amount Requested (up to \$500):

Important Information:

- TLF Classroom Award of \$500 will be approved for supplies and/or projects implemented during the 2026–27 school year.
- TLF Classroom Award funds are intended to benefit students in the 2026–27 school year.
- TLF Classroom Award applications are due by October 31, 2026, with all steps completed. Recipients will be notified by November 2026.
- Applicants will be sent an email upon receipt of their application.

Please feel free to **contact Georgia Sforza at georgia@gotlf.org** with questions or for help completing your application.

02

Project Details

Project Summary

One sentence description of the project.

Project Description

Details of the activities the project will include.

Rationale

Background information that led to the project.

Educational Objectives

Describe the educational value of the project.

Evaluation

Process for determining success.

Continuity

Describe the impact of the project over time.

Additional Information

Please share any additional information you feel will help us make our selection.

03

Project Budget

Provide a detailed list of all expenses you expect to incur in connection with the project with a maximum of \$500. All purchases will be made by the Traveling Light Foundation. Please submit a link via email to assist with all purchases.

Budget Notes

Provide any helpful explanations of project expenditures and how they relate to existing equipment and supplies.

04 Partnerships

Indicate the other resources that have been explored to fund this project.

Have you...

- ☐ Asked your building principal?
- ☐ Asked other district administrators or department heads?
- ☐ Asked the PTA?
- ☐ Applied for other grants?
- ☐ None of the above.

05 Agreements

Upon acceptance of the Classroom Award by Traveling Light Foundation, you agree to the following:

- Make all purchases through Traveling Light Foundation, indicating that it is a TLF Classroom Award.
- Communicate the project with families involved and **share that the project is made possible through donations from Traveling Light Foundation.**

TLF will email recipients a Project Completion Report Form at the beginning of June 2027. As a

recipient you agree to complete this Google doc for TLF by June 30, 2027. We are grateful for this information it is important to our mission and helps in how we serve our community.

- Submit a Project Completion Report Form to Traveling Light Foundation by June 30, 2027.
- Contact Traveling Light Foundation immediately to request an extension if you are unable to complete this proposal within the current school year. If your extension is not approved, the funds will not be available after May 15 of your grant school year.
- Understand that materials purchased with award funds are to be used for the student population indicated in your grant proposal.
- Agree to use these funds only on items as described in the grant proposal budget and provide a Project Completion Report that lists expenditures by June 30, 2027, unless permission is received to report later.
- Share any digital pictures of the project with **rachel@gotlf.org** to be used by Traveling Light Foundation. Please ensure that all minors are covered by the school's photo and media release.

Signature:	Date:
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Your name here indicates understanding of the above agreements.

Submit your completed application to: georgia@gotlf.org

Traveling Light Foundation

www.gotlf.org